

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING AGENDA  
REGULAR MEETING  
Meeting Room  
June 25, 2014 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

**2. Roll Call**

Charlie Foy  
Laura Frye  
Diane Klein  
Kathy Oetker

Anne Richmond  
Carolina Schottland  
Cathy Warner

Jim DiDonato, Executive Director  
Robbyn Allbee, Administrative Manager  
Rich Erikson, Head of Adult Services

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

**6. Approval of Minutes**

- a. Regular Board Meeting for May 28, 2014

**7. Financial Business**

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 684
- c. Investment Rates:

	Illinois Funds	PNC
March	.018%	.23%
April	.014%	.23%
May	.011%	.23%

**8. Communications**

- a. Department Report: Rich Erikson, Head of Adult Services

## **9. Library Director's Report**

### **10. Action Items**

- a. Approve a Bank of Record for Financial Service
- b. Approval of Contractor to Seal Coat the Parking Lot
- c. Approve Vehicle Operation and Use Policy
- d. Approve First Draft of FY 2014-2015 Internal Budget
- e. DISCUSSION AND ACTION ON A RESOLUTION ADOPTING A TENTATIVE FORM OF AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, AND ENDING JUNE 30, 2015
- f. Set Date for Budget and Appropriation Hearing
- g. Review of Closed Session Minutes – First Half of Year (5 ILCS 120/2.06)
- h. Approve Director's Contract

### **11. Executive Session:**

- a) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1).)
- b) The review of closed session minutes, as defined in this Act, "Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06." (5 ILCS 120/2(c)(21).)

### **12. General Good and Welfare**

### **13. Adjournment**