

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
Meeting Room
May 28, 2014 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call

Charlie Foy
Laura Frye
Diane Klein
Kathy Oetker

Anne Richmond
Carolina Schottland
Cathy Warner

Jim DiDonato, Executive Director
Robbyn Allbee, Administrative Manager
Penny McMahon, Head of Technical Services
Sara Grimm, Cataloger

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Approval of Minutes

- a. Regular Board Meeting for April 23, 2014

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 683
- c. Investment Rates:

	Illinois Funds	PNC
January	.014%	.23%
February	.012%	.23%
March	.018%	.23%
April	.014%	.23%

8. Communications

- a. Department Report: Penny McMahon, Head of Technical Services
- b. Review of LIBER Book Fair

9. Library Director's Report

10. Action Items

- a. Approve Ordinance Setting Non-resident Library Card Fee
- b. Adopt Prevailing Wage Ordinance (820 ILCS 130/9)
- c. Appoint Trustees to Review Secretary's Minutes for Past Fiscal Year 2013-2014 (75 ILCS 16/30-65)
- d. Approve Ordinance Providing for Disposal of Surplus Equipment
- e. Approve Service Agreement with HVAC Services Provider
- f. Approve Bank of Record for Financial Service
- g. Approve Food Drive During September Library Card Sign-up Month
- h. Approve Updated Staff Salary Schedule with FY 2014-2015 COLA and Merit Changes
- i. Set Special Meeting Date for Director's Performance Review

11. Executive Session:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1).)

12. General Good and Welfare

13. Adjournment