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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
MEETING ROOM
June 24, 2015 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Cathy Warner called the meeting to Order at 6:00 p.m.

2. Roll Call

Mike Bock	P	Anne Richmond	P
Laura Frye	P	Carolina Schottland	A 6:08 p.m.
Diane Klein	A 6:11	Cathy Warner	P
Kathy Oetker	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Department Report: Deb Allen, Head of Youth Services	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Laura Frye made a motion to approve the agenda as written. Kathy Oetker seconded. All Trustees present, Bock, Frye, Oetker, Richmond and Warner, voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Maggie Rodriguez
Holly the Collie

6. Approval of Minutes

a. Regular Board Meeting for May 27, 2015:

Mike Bock made a motion to approve the Regular Board Meeting for May 27, 2015 as presented. Laura Frye seconded. The following Trustees, Bock, Frye, Oetker, and Richmond, voted Aye. Trustee Warner abstained. Motion carried.

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 696
Anne Richmond made a motion to Approve Warrant # 696 with an Addendum. Laura Frye seconded. On a Roll Call vote, all Trustees present, Bock, Frye, Oetker, Richmond, and Warner, voted Aye. Motion carried.
- c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
March	.017%	.20%
April	.024%	.20%
May	.024%	.20%

8. Communications

The Board thanked Debbie Allen and her staff for a job well done in Youth Services.

9. Library Director's Report

Jim presented the Director's Report as written.

10. Action Items

- a. Approve Final Draft of FY 2015-2016 Internal Budget:
Laura Frye made a motion to approve the Final Draft of FY 2015-2016 Internal Budget. Kathy Oetker seconded. On a Roll Call vote, all Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.
- b. Set Date for Budget and Appropriation Hearing:
Anne Richmond made a motion to schedule a special meeting for the Budget and Appropriation Hearing at 6:25 on August 25, 2015. Carolina Schottland seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.
- c. Approve Final Draft of FY 2015-2016 Planning Objectives:
Kathy Oetker made a motion to approve the Final Draft of FY 2015-2016 Planning Objectives. Anne Richmond seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.
- d. Cash Transfer from Illinois Funds to Local Bank:
Mike Bock made a motion to make a Cash Transfer from Illinois Funds to State Bank of the Lakes in the amount of \$1.43 Million. Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

11. Executive Session

- a. The review of closed session minutes, as defined in this Act, "Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06." (5 ILCS 120/2(c)(21).)
- b. Closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1).). (5 ILCS 120/2(c)(1).)

Anne Richmond made a motion to enter Executive Session at 7:16. Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

Anne Richmond made a motion to reconvene the Regular Meeting at 8:45. Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

10. Action Items (continued)

- e. Review of Closed Session Minutes – First Half of Year (5 ILCS 120/2.06):
Anne Richmond made a motion to keep the first half of the year closed session minutes closed. Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion carried.

- f. Approve Director’s Contract:
Kathy Oetker made a motion to approve the Director’s Contract, as presented, with an annualized 3.25% salary increase from last year. Mike Bock seconded. On a Roll Call vote, the following Trustees, Bock, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Trustee Frye voted Nay. Motion carried.

12. General Good and Welfare

13. Adjournment

President Cathy Warner adjourned the meeting at 8:55 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Laura Frye,
Secretary, Library Board of Trustees