

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
MEETING ROOM
August 26, 2015 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order:

President Cathy Warner called the meeting to Order at 6:31 p.m.

2. Roll Call

Mike Bock	P	Anne Richmond	P
Laura Frye	P	Carolina Schottland	P
Diane Klein	A	Cathy Warner	P
Kathy Oetker	A		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Rich Erikson, Head of Adult Services	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Laura Frye made a motion to move Item 10. Action a to immediately follow Item 7. Financial Business, Anne Richmond seconded. All Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

No public was present

6. Approval of Minutes

a. Regular Board Meeting for July 22, 2015:

Laura Frye made a motion to approve the Minutes for the Regular Board Meeting for July 22, 2015, Anne Richmond seconded. All Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 698

Mike Bock made a motion to accept Warrant #698, Laura Frye seconded. On a Roll Call vote all Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
May	.024%	.20%
June	.034%	.20%
July	.043%	.20%

8. Communications:

a. Department Report – Adult Services:

The Board thanked Rich Ericson and the entire Adult Services team for all their hard work.

9. Library Director's Report

Jim DiDonato presented the report as written.

10. Action Items

a. Action on FY 2015-2016 Final Budget and Appropriations Ordinance - AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2015, AND ENDING JUNE 30, 2016:

Laura Frye made a motion to approve the FY 2015-2016 Final Budget and Appropriations Ordinance, Ordinance 08-26-2015-BAO, Anne Richmond seconded. On a Roll Call vote all Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

b. Action on Updated Interfund Transfer Ordinance:

Anne Richmond made a motion to approve Ordinance 08-26-2015-IFT-AMEND, Updated Interfund Transfer Ordinance, Laura Frye seconded. On a Roll Call vote all Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

c. Action on Petty Checking Account Signing Limit:

Cathy Warner made a motion to increase the Petty Checking Account Signing Limit to \$300.00, Carolina Schottland seconded. On a Roll Call vote all Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

d. Action on Bonding Insurance Coverage for Board Treasurer:

Anne Richmond made a motion to increase the Bonding Insurance Coverage for Board Treasurer to \$3.0 Million, Cathy Warner seconded. On a Roll Call vote the following Trustees, (Bock, Richmond, and Warner), voted Aye. Trustee Schottland voted Nay. Trustee Frye Abstained. Motion Carried.

e. Approval of FY 2014-2015 Secretary's Audit (75 ILCS 16/30-65):

Cathy Warner made a motion to approve the FY 2014-2015 Secretary's Audit (75 ILCS 16/30-65), Laura Frye seconded. All Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

f. Action on Purchasing Shelving for Adult Services Music Collection:

Laura Frye made a motion to accept the proposal for CD shelving from Meilhan for an amount not to \$17,890.00, Mike Bock seconded. On a Roll Call vote all Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

g. Action on Bid Process for Purchasing New Computers:

Laura Frye made a motion to start the Bid Process for Purchasing New Computers, Mike Bock seconded. All Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

h. Approve Certification of FY 2014-2015 Illinois Public Library Annual Report:

Laura Frye made a motion to Approve Certification of FY 2014-2015 Illinois Public Library Annual Report, Carolina Schottland seconded. All Trustees present, (Bock, Frye, Richmond, Schottland and Warner), voted Aye. Motion Carried.

11. Executive Session

Closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1).). (5 ILCS 120/2(c)(3).)

12. General Good and Welfare

13. Adjournment

President Cathy Warner adjourned the meeting at 8:40 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Anne Richmond,
Secretary, Library Board of Trustees