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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING, VIRTUAL
~~MEETING ROOM~~
ZOOM VIRTUAL MEETING
May 26, 2021 – 6:30 p.m.**

ANYONE WISHING EXTRA ASSISTANCE ATTENDING THIS VIRTUAL MEETING SHOULD CONTACT THE LIBRARY AT LEAST 24 HOURS BEFORE THE MEETING

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

Zoom Login Information

Topic: Round Lake Area Library May 26, 2021 Virtual Library Board Meeting
Time: May 26, 2021 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87287038137?pwd=TEhmdHdjSW8rVU1HMjQ4aWFNS1huUT09>

Meeting ID: 872 8703 8137

Passcode: 185184

One tap mobile

+13126266799,,87287038137#,,,,*185184# US (Chicago)

+16468769923,,87287038137#,,,,*185184# US (New York)

1. Call to Order

President Anne Richmond called the meeting to order at 6:40 p.m.

2. Roll Call

Bryan Beyersdorf
Sarah Duby
Laura Frye

Kathy Oetker
Anne Richmond
Carolina Schottland

Jim DiDonato, Executive Director
Marina Stevens, Assistant Director
Robbyn Allbee, Administrative Manager

3. Pledge of Allegiance

4. Approval of Agenda

Carolina Schottland made a motion to approve the Agenda with the removal of first Roll Call and proceed with swearing in Melanie Francisco. Melanie Francisco was sworn in before the meeting by Anne Richmond. Sarah Duby seconded. On a Roll Call vote the following Trustees, (Sarah Duby, Melanie Francisco, Anne Richmond and Carolina Schottland), voted Aye. Motion Carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Jerry Dietz, Library Attorney; Michelle Bauman, Avon Township Supervisor; Ana Ramirez, Sandra Lopez, Sean Gilmartin,

Nichole Watson, Karen Sircher, Lisa Endsley, Kalen, Aleece Michalak, Robin Nokes, Isabel Andrade, Michael Francisco, Yolanda Hernandez.

6. Swear In and Administer Oath of Office to New Trustee

Anne Richmond read the Oath of Office to Melanie Francisco, swearing her in as new trustee. The board welcomed Melanie and thanked her for showing an interest in the library by joining the board.

7. Roll Call

Bryan Beyersdorf	A	Kathy Oetker	6:46 p.m.
Sarah Duby	P Virtual	Anne Richmond	P
Melanie Francisco	P	Carolina Schottland	P Virtual
Laura Frye	A		
Jim DiDonato, Executive Director	P		
Marina Stevens, Assistant Director	P		
Robbyn Allbee, Administrative Manager	P		

8. Approval of Minutes

A. Approval of Minutes of Regular Board Meeting for April 28, 2021:

Sarah Duby made a motion to approve the Minutes of Regular Board Meeting for April 28, 2021, Carolina Schottland Seconded. On a Roll Call vote the following Trustees, (Sarah Duby, Melanie Francisco, Anne Richmond and Carolina Schottland), voted Aye. Motion Carried.

9. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 767

Anne Richmond made a motion to Approve Warrant #767, Carolina Schottland Seconded. On a Roll Call vote the following Trustees, (Sarah Duby, Melanie Francisco, Anne Richmond and Carolina Schottland), voted Aye. Motion Carried.

10. Communications

- A. Department Report: Community Engagement Report given by Sandra Lopez, Head of Public Relations/Community Engagement

Collective impact and community engagement- the library has experienced many wins. It's through the pandemic that we have been able to see what our strengths are, and surrounding communities have recognized the strength we hold through partnerships, so much so that I have often been asked for guidance in collective action. And what I tell them is this: "the secret ingredient" or what I have found that makes the round lake community unique is that our community engagement model is a people driven process built upon genuine relationships that recognize that relationships are foundational for the growth and betterment of the community.

Because of our ability to come together quickly and effectively with other community partners and address issues and concerns like the pandemic, we have gained recognition from surrounding communities and even at the state level. Recently I was asked to speak at two statewide conferences for the Illinois Board of Education on the unique community engagement model we have in Round Lake. I was fortunate to speak alongside our long-standing community partner from RLAS 116 and Super Mom Maria Colugna, Community Volunteer Merced Alfaro, as well as Director of Community Engagement for the State Board of Education Sergio Hernandez. Together we presented at the Every Student Succeeds Act Conference and the Bilingual Parents Illinois State Conference. Conference attendees were very impressed with the work being done in Round Lake and asked many questions surrounding the presentation.

Empowering Families Network is a collective group made of up liaisons from 8 different communities where on behalf of the library I serve as advisor.

- The Empowering Families Network was established with Maria Colugna at the Hub to support families of Round Lake, Fox Lake, Zion, Mundelein, Waukegan, North Chicago, Beach Park, Highland Park, Highwood, McHenry, and Gurnee.

The EFN mission is to empower families with information and community resources to support their students' academic achievements.

Sandra, Maria Colugna, and Merced were chosen to be featured for the Lake County Resilience Project:

Lake County Resilience Project- I was asked to be a part of the Lake County Resilience Project made possible through Brushwood. Early on in the pandemic, I spoke on Round Lake residents' community resilience and empowerment through COVID-19.

Here's a little background on the project:

"Lake County Leads: Stories of Environmental Justice and Empowerment during COVID-19" will give voice to the resilience of young people, government, and community organizations in Lake County throughout the pandemic period. The stories will focus on the leadership of BIPOC (Black, Indigenous, and People of Color) communities disproportionately impacted by COVID-19.

Using digital storytelling platforms, Carla Aldana (ethnographer) and Janet McDonnell (illustrator) shared these narratives with the goal of achieving the following outcomes:

- 1) Reach 2,000 people in Lake County using Facebook, Instagram, and email distribution.
- 2) Engage Lake County residents in a conversation about their community's strengths, assets, and resilience using social media discussion features.
- 3) Cultivate at least two local media partnerships to share the stories of these community leaders.

Author Virtual Visit-Partnered with CLC to bring Erika L. Sánchez in September 2021 for a virtual book discussion. Erika L. Sánchez is a novelist, poet, feminist, and cheerleader for young women everywhere. She is the author of the *New York Times* bestselling Young Adult novel, *I Am Not Your Perfect Mexican Daughter* (Knopf, 2017), which was a finalist for the National Book Award, and the acclaimed debut poetry collection, *Lessons in Expulsion* (Graywolf Press, 2017), which the *Washington Post* called "a fierce, assertive debut."

De La Página a la Fama Launch March 30 – Sandra works on the committee alongside other libraries for De la Página a la Fama. De la Página a la Fama is a new contest that opened April 2021 for Illinois indie authors of adult and young adult fiction in Spanish. The library launched alongside Gail Borden, Arlington Heights, Schaumburg, Aurora, and Addison library via Facebook Live event. During the event, we shared information on:

- Criteria and steps for writer to submit their works
- Cash, royalties and recognition prizes
- Why this contest is important for Latino writer, readers, and our communities

For the past eight years, the Soon to Be Famous Illinois Author Project (STBF) has leveraged the power and credibility of libraries to identify and promote excellent indie-published authors and De La Página a la Fama provides this program for authors writing in Spanish.

11. Library Director's Report

12. Action Items

- A. Conduct Executive Officer Elections (75 ILCS 16/30-40):
Anne Richmond made a motion to appoint the following slate: President, Anne Richmond; Vice President, Melanie Francisco; Treasurer, Laura Frye; Secretary, Kathy Oetker. Carolina Schottland seconded. On a Roll Call vote the following Trustees, (Sarah Duby, Melanie Francisco, Kathy Oetker, Anne Richmond and Carolina Schottland), voted Aye. Motion Carried.
- B. Discussion and Possible Action on Scheduling FY 2021-2022 Regular Board Meeting Dates (5 ILCS 120/2.03 and 75 ILCS 16/30-50):
Sarah Duby made a motion to approve Meeting Schedule Option B, with all regular board meetings taking place at 6:30pm the fourth Wednesday of the month at the library, except for November and December, which will take place the third Wednesday of those months. Melanie Francisco seconded. On a Roll Call vote the following Trustees, (Sarah Duby, Melanie Francisco, Kathy Oetker, Anne Richmond and Carolina Schottland), voted Aye. Motion Carried.
- C. Discussion and Possible Action on Appointing Trustees to Conduct Secretary's Audit for Past Fiscal Year: 2020-2021 (75 ILCS 16/30-65):
Anne Richmond made a motion to appoint Melanie Francisco and herself to conduct the Secretary's Audit, Kathy Oetker seconded. On a Roll Call vote the following Trustees, (Sarah Duby, Melanie Francisco, Kathy Oetker, Anne Richmond and Carolina Schottland), voted Aye. Motion Carried.
- D. Discussion and Possible Action on Ordinance 05-26-2021-BML, .02% Building Maintenance Levy (75 ILCS 16/35-5 and 10 ILCS 5/28-2):

Kathy Oetker made a motion to approve Ordinance 05-26-2021-BML, the .02% Building Maintenance Levy. Carolina Schottland seconded. On a Roll Call vote the following Trustees, (Sarah Duby, Melanie Francisco, Kathy Oetker, Anne Richmond and Carolina Schottland), voted Aye. Motion Carried.

E. Discussion and Possible Action on Service Plan Related to COVID-19:

Anne Richmond made a motion to approve the Service Plan Related to COVID-19 with clarification on quarantining items based upon RAILS recommendations and to follow the CDC and Governor Pritzker's mandates in consultation with the Board President. Melanie Francisco seconded. On a Roll Call vote the following Trustees, (Sarah Duby, Melanie Francisco, Kathy Oetker, Anne Richmond and Carolina Schottland), voted Aye. Motion Carried.

13. **Executive Session:** None

14. **General Good and Welfare**

15. **Adjournment**

President Anne Richmond adjourned the meeting at 8:14 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Kathy Oetker,
Secretary, Library Board of Trustees