



Round Lake Area Public Library

So Close to Summer Craft and Vendor Show 2015 Terms and Conditions

1. The Round Lake Area Public Library will lease to the Crafter/Vendor an outdoor space, approximately 12'x12', at the "So Close to Summer" craft and vendor show to be held at the Round Lake Area Public Library, 906 Hart Road, Round Lake, IL., 60073, on Saturday, June 6, 2014 from 9:00 A.M. to 2:00 P.M.
2. The crafter/vendor agrees to pay \$15.00 per space, (no electricity), upon signing this contract and returning it to the Round Lake Area Public Library. No tables or chairs are provided.
3. There is **NO SMOKING** on the library premises.
4. There will be no refunds. Checks are to be made payable to the Friends of the Round Lake Area Public Library. Space assignments, are on a first come, first served basis based on the application receipt date. All applications will be numbered and dated upon receipt. Application deadline is May 9, 2015 or until all spaces are filled. Checks received after the show has filled will be returned to the applicant.
5. Postdated checks will not be accepted. Returned check fee is \$25.00 and must be paid prior to craft show.
6. The crafter/vendor agrees to release the Friends of the Round Lake Area Public Library and the Round Lake Area Public Library from any loss due to fire, theft, breakage or other cause, and all liability for injury during the show.
7. The crafter/vendor will be responsible for any damage he/she may cause and will leave their space clean upon departure. The crafter/vendor shall comply with all fire laws, electrical codes and all other rules, regulations, codes or statutes with respect to the installation, conduct and disassembly of one's exhibit.

(OVER)



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8. All crafters/vendors are responsible for collecting and reporting applicable Illinois sales tax of 7.5%
9. Duplicate Direct Sales Vendors will not be accepted. This does not apply to Crafters.

10. Show Schedule:

Check in: 7:00 A.M. to 8:30 A.M.
Set up: 7:00 A.M. to 9:00 A.M.
Show time: 9:00 A.M. to 2:00 P.M.
Tear down: 2:00 P.M. to 5:00 P.M.

Please note that vendor's vehicles will not be allowed in the parking lot until after 2:00 P.M. We ask that you do not begin break down until that time.

11. All exhibits must be removed by 5:00 P.M.
12. The craft/vendor show will be held rain or shine! No refunds.
13. Tents must be weighted down securely, spikes are not permitted.
14. Retain this part of the contract for your records as this contains the terms and conditions that you, as a participating crafter/vendor, agree to honor by your signature on the contract. In order to be accepted, your contract must be signed.
15. Contact Robbyn Allbee (847) 546-7060 x105



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So Close to Summer Craft and Vendor Show 2015 Contract

Please print all information.

Name	
Address	
Phone	
E-Mail	

Type of Craft	
Name of Company	
Number of Spaces Requested	_____ Outdoor @ \$15.00 Total Enclosed \$_____

By signing this contract I agree to the Terms and Conditions of the "So Close to Summer" craft and vendor show of which I have a copy, I have read and I understand.

Signature: _____ Date: _____
(OVER)



Please return the signed application and appropriate payment by May 9, 2015 to:

The Friends of the Round Lake Area Public Library
906 Hart Rd.
Round Lake, IL.
60073
Attn: Robbyn

ROUND LAKE AREA LIBRARY CRAFT SHOW LIABILITY RELEASE FORM

Exhibitors shall be solely responsible for conducting themselves in a safe and proper manner and following any and all rules set forth by the library. Exhibitor shall and does hereby agree to occupy, use and enjoy the premises at its sole risk shall pay, protect, indemnify, release, save, and hold the Round Lake Area Public Library and its employees and agents harmless from and against all liabilities, damages, cost, expenses (including all attorneys fees and expenses incurred by the Round Lake Area Public Library and any of the Round Lake Area Public Library employees or agents), causes of action, suits, demands, judgments and claims of any nature whatsoever (excluding those based upon the willful and wanton negligence of the Round Lake Area Public Library, but not including those caused in whole or part by the negligence of the Exhibitor, its officers, agents, employees, customers, invites or licensees), arising from, by reason of or in connection with: (I) injury or death of persons or damage of property (a) on the premises or (b) in any manner arising from use, non-use or occupancy of the Exhibitors officers, agents, employees, customers, invites, or licensees or (c) resulting from a condition of the premises, excluding any conditions of the premises for which the Round Lake Area Public Library specifically is responsible under the Agreement, if any: (ii) violation of any agreement, representation, warranty, provision, term of condition of this Agreement by Exhibitor of any of Exhibitor's officers, agents, or employees: or (iii) violation of any law affecting the premises or the occupancy or use of the premises.

SIGNATURE:

_____ DATE: _____



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