

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES  
REGULAR BOARD MEETING AGENDA  
MEETING ROOM  
January 22, 2025 – 6:45 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

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**1. Call to Order**

**2. Roll Call**

Melanie Francisco	Sherry Perkowitz
Brittany Kearby	Anne Richmond
Kathy Oetker	Karolyn Wessel
Ana Perez	

Jim DiDonato, Executive Director  
Marina Stevens, Assistant Director  
Robbyn Allbee, Administrative Manager

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Public Introductions and Comments**

*The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.*

**6. Presentation(s):**

**7. Approval of Minutes**

A. December 18, 2024 Regular Board Meeting Minutes

**8. Financial Business**

- A. Bookkeeping Report
- B. Vendor's List - Warrant 811

**9. Communications**

**10. Library Director's Report**

**11. Action Items**

- A. Discussion and Possible Action on FY 2023-2024 Audit (75 ILCS 16/30-45; 35 ILCS 200/30-30 and 50 ILCS 310/1)
- B. Discussion and Possible Action on Ratifying Semi-Annual Report of Receipts and Disbursements for Past Six Months (July-December, 2024) (50 ILCS 305/1)
- C. Discussion and Possible Action on Updates to Personnel Policies
  - a. Access to Personnel Files
  - b. Attendance and Punctuality
  - c. Professional Conduct Outside the Library
  - d. Safety Each Employees Responsibility
  - e. Walking off the Job

12. **Executive Session**

13. **General Good and Welfare**

14. **Adjournment**